



Coconut Grove Business Improvement District Board of Directors Meeting
Thursday, November 10th, 2022 at 1:00pm
Location: Mayfair Hotel and Gardens - Conference Room

ATTENDANCE:

BID Board: Commissioner Ken Russell, Ellen Buckley, Olaf Kohrsmeyer, Atchana Capellini, Jaime Stucyk, Elizabeth Solar, Monty Trainer *Via Phone Donna DeMichael*

BID Staff: Cynthia Seymour, Olav Smit, JennyLee Molina, Sara Diaz, Venusmia Fernandez Lovely, Sully Silva (BBB)

City Staff: Commander Williams (City of Miami Police Department) Xavier Alban (City Attorney's Office) Aileen Rodriguez, Anthony Balzebre, Diego Abreu

Public: Alan Campbell, Sully Silva, Sue McConnell, Peter Furkan, Petra Costa, Jenny Rogers, Eileen Gibson, Autumn Visconti, Joe Harrison, Walter Meyer.

MINUTES:

Meeting called to order by Commissioner Ken Russell at 1:15pm

1. Motion to approve August 25th, 2022 meeting minutes. Motion by ~~Monty Trainer~~ Atchana Capellini (02/09/23) 2nd by ~~Olaf Kohrsmeyer~~ Elizabeth Solar (02/09/2023) **(motion passed)**

2. *Welcome to the New Board of Directors - Commissioner Ken Russell*
 - a. C. Seymour introduced the following new members that have been sworn in: Atchana Capellini, Elizabeth Solar and Jaime Stuyck. Only Donna DeMichael; whom still needs to be sworn in.
 - b. C. Seymour stated the board is well-balanced with representation from property owners, business, retail and restaurant stakeholders.

3. **Discussion Item: Board Member Attendance Requirements - Xavier Alban, Esq.**
 - a. X. Alban explained that Governor DeSantis' executive order on "remote/online meeting attendance" expired in November 2021. Only In-person attendance can be used for quorum and attendance. After three consecutive absences, you will automatically be removed from the board. Also discussed the waivers to all board members present and over the phone.
 - b. For more information, see [Section 2 - 886 of the City of Miami Code](#) - Attendance Requirements.

4. **Holiday Lighting Contract - Presentation Cynthia Seymour**

- a. Addition to Holiday Lighting Contract are: Virginia Street & Florida Avenue
- b. A.Capellini asked if the \$49,750 included all with maintenance and could the lights start from October & January
- c. C. Seymour stated that yes the amount was all included and that she will look into having the lights for a longer period of time.
- d. O.Kohrsmeyer asked about the power; "Whose power source are you using for this project?" C. Seymour responded "the businesses and the City". Commissioner Russell directed the BID to ask Light 'Er Up to look into the wattage that is being used.

e. Motion made to approve the \$49,750 contract for Holiday Light. Moved by Olaf Kohrsmeyer 2nd by Elizabeth Solar (motion passed)

5. Short-Term Streetscape Improvements Presentation:

- a. Curtis & Rogers by Jennie Rogers regarding the Commodore Plaza Planters (12) Streetscape Amenities Refresh (9 more), Macfarlane Median Planting
 - i. Commodore Plaza Planters - Proposal on cost will be presented by next BID meeting
 - ii. Lead Time is 10 to 12 weeks ; looking at 1QTr for this project to begin
 - iii. **Motion made to approve the \$30,000.00 for the MacFarlane Median Planters made by Elizabeth Solar Atchana Capellini (02/09/2023) 2nd by Monty Trainer Elizabeth Solar (02/09/2023)**
- b. Pietra Casa Studios regarding the short term improvements of Fuller Street Promenade, Street End Planters and Furnishing with an estimated cost of \$59,947.00
 - i. Discussion on motion was tabled until the presentation of the Long Term Vision of Fuller Street

6. Long Term Vision of Fuller Street

- a. Presentation - Capital Improvements: Local Landscape Architects - Walter Meyer
 - i. Discussion on this full vision which will be a 5 year plan at a cost of about 2.3 million.
 - ii. **Motion to approve the short term vision of Fuller Street with Pietra Casa for \$59,947.00 a long with the moving forward with the 1st step on the Long Term vision with Local Office Landscape and Urban Design made by Achana Capellini 2nd by Elizabeth Solar (motion passed)**

7. Contract and Performance Review of Acting Executive Director
 - a. Commissioner Russell stated that we need to move to remove the “acting” title before executive director. C. Seymour has served in this position for two years. Olaf Korsmeyer and Elizabeth Solar asked if they could hear what the past contracts stated in the position. Xavier Alban read past contracts as well as city statutes and no conflict with recommendation to City Commission.
 - b. ***Motion to approve a 1 year renewable contract with a 5% increase and six (6) month severance. Then move forward to the City Commission. Moved by Monty Trainer Atchana Capellini (02/09/2023) 2nd by Olaf Korsmeyer Elizabeth Solar (02/09/2023) (motion passed)***

8. Acting Executive Director update:
 - a. Recent Special Events
 - i. #BlueGrove Block Party - September 17th
 - ii. International Coastal Cleanup Day - DFO - September 17th
 - iii. Peacock Park Fitness Program - October 2022
 - iv. Hispanic Heritage Month Block Party - October 2022
 - v. Not So Scary Halloween - October 2022
 - b. Capital Improvements and StreetScape Improvements
 - i. Flexipave - Update - Before and After Story/Images
 - c. Office Lease - in negotiations
 - d. Mention of Board Member Birthday- Monty Trainer

Meeting Adjourned at 2:26pm

Our next Board meeting in February 2023 to review and approve the FY21-22 Audit and the FY21-22 Annual Report & Updated Resolution for Future Capital Improvements